इंजीनियर्स इंडिया लिमिटेड (भारत सरकार का उपक्रम) ENGINEERS INDIA LIMITED (A Govt. of India Undertaking)

Sector 16, Gurgaon – 122001 (Haryana), INDIA

REQUEST FOR QUOTATION (RFQ)

RFQ No.: A672-001-KA-MR-5009/502 **Date: 28.01.2016**

To, M/s	Client :**M/s ASSAM PETROCHEMICALS LIMITED (APL)** Project: **INTEGRATED METHANOL & ACETIC ACID PROJECT** MR No.: **A672-001-KA-MR-5009 REV. A** Item: **COMPRESSOR-CENTRIFUGAL(SPP)** Due Date & Time: **11.03.2016; Up to 12:00 Hrs. (IST)**
UNPRICED BID OPENING:	**At 14:00 Hours (IST) on 11.03.2016(**)**
PRE-BID MEETING :	A Pre-Bid Meeting shall be held at 10:30 Hrs (IST) on 11**.02.2016**at EIL, Gurgaon office. Bidder may submit their queries, if any, latest by 08**.02.2016**addressed to Mr. Anil Biswas, AGM(C&P) at email: anil.biswas@eil.co.in with copies to:a.annadurai@eil.co.in / rakesh.k@eil.co.in
PRICED BID OPENING:	TIME & VENUE SHALL BE INTIMATED LATER.

(**)If the particular day is happened to be a declared holiday in EIL-Gurgaon, the next working day shall be considered.

DEAR ALL,

1. M/s Assam Petrochemicals Limited (APL/Purchaser), a public sector undertaking under the Govt. of Assam, was set up in the year 1976 with facilities for production of 30 TPD of Methanol & 50 TPD formaldehyde based on Natural Gas. The company expanded its operation by setting up new Methanol Plant of 100 TPD capacity based on I.C.I Technology in the year 1986 and a new Formaldehyde Plant of 100 TPD capacity with technology from DERIVADOS, Spain.

   APL is now setting up a new integrated 500 TPD Methanol Plant and 200 TPD Acetic Acid Plant adjacent to its existing plant at Namrup, along with captive power plant and various utility plants catering to these process units. The feedstock for the project is Natural Gas. The present job, being executed byEngineers India Limited as the Consultant, includes the 500 TPD Methanol Plant along with associated off site facilities comprising of captive power plant and utility plants for the new integrated project.

   Namrup, the location of the project, is situated in the district of Dibrugarh, Assam, India. Namrup is connected with Dibrugarh by national highway NH-37 and is at a distance of around 65 KM from Dibrugarh airport. The nearest railway station is at a distance of 9 KM. The railway track is broad gauge and the station has siding facilities for handling equipment.

2. Online electronic Bids are requested on behalf of our Client **M/s Assam Petrochemicals Limited(APL)** under limited competitive bidding basis for the subject item in complete compliancewith RFQ Documents.

3. Bidders can download the complete enquiry document from EIL Tender **portal http://tenders.eil.co.in or** from the link provided in**NIC Po**rtal/ **Central Public ProcurementPortal (CPPP)** i.e. http://eprocure.gov.in/eprocure/app.

4. **All amendments, time extension, clarifications etc. will be uploaded in the EIL website only**. Bidders should regularly visit the above website(s) to keep themselves updated. However, time extension, if any, shall also be updated in CPP Portal. No extension in the bid due date / time shall be considered on account of delay in receipt of any document by mail.

5. Please submit your Acknowledgement against the RFQ on EIL's website http://tenders.eil.co.in within the due date & time, with reason(s) of not participating in the bidding process in case of regret/negative acknowledgment. In case there is no response, the bidder shall be liable for suitable action including review of their enlistment with EIL for the subject item.

6. Bidders are requested to submit any questions/clarifications by courier/e-mail in the enclosed Annexure**-A**to EIL on or before the date indicated above.

7. The order(s) to the successful bidder(s)shall be issued by the Purchaser

8. **Bidder should submit their bid on e-tendering website (http://eprocure.gov.in/eprocure/app) only,**as per requirements outlined hereunder and as specified in RFQ/ Material Requisition.

PART-I (TECHNO-COMMERCIAL BID):

Bidder shall submit the following documents, duly filled in, signed & stamped on each page by authorized person holding Power of Attorney:

a) Agreed Terms & Conditions (ATC) (Foreign/Indian), as applicable.
b) Un-priced copy of Price Schedule (Prices blanked out indicating "Quoted/Not Quoted")
c) Compliance Statement.
d) Integrity Pact,if applicable
e) Annual audited statements including audit report, profit & loss account, all schedules etc.for the latest (financial) year.
f) Addendum/Corrigendum, if any
g) Checklist, duly filled in
h) Any other documents, as specifically asked in ITB under Forms and Formats etc.

Part-II (PRICED BID):

This part shall contain only duly filled in prices in the Price Schedule format of RFQ without any deviations/clarifications.

9. Bidders are required to upload the bid along with all supporting documents including priced part only on the e-tendering website (http://eprocure.gov.in/eprocure/app), on or before the due date and time for submission of bid. Bidders are required to register themselves at http://eprocure.gov.in/eprocure/app. No registration fee would be charged from the bidders.

10. Bidders to refer E-Tendering methodology enclosed with this RFQ cover letter. Various links such as “Help for Contractor”, “Information about DSC”, “FAQ”, “Resources Required”, “Bidders Manual Kit” etc. are available on home page of http://eprocure.gov.in/eprocure/app facilitating vendors to participate in the bidding process. Bidder are advised to download & utilize the available information/documents under these links for activities like Registration in CPPP, obtaining User ID & Password, uploading & submission of e-bids etc. Bidders are advised in their own interest to carefully go through Instructions for E-tendering and other related document available against various help links so as to ensure that bids are uploaded in E-tendering website well before the closing date and time of bid submission.

11. CPPPortal mandates that the bidders are to be registered on the portal before any enquiry can be issued to them. In order to expedite issue of enquiries, the enquiry is being issued through EIL Tender Portal and also a link is being published on Central Public Procurement (CPP) Portal. The enquiry can be downloaded by the bidders from the e-Procurement Portal as soon as their registration is completed in the NIC/CPP Portal (http://eprocure.gov.in/eprocure/app).

12. All those bidders who have still not registered on the NIC/CPP Portal are required to register on the same (immediately after issue of enquiry on EIL portal but **not later than Twenty daysbefore the bid due date**) for downloading the RFQ document from the CPPPortal prior to pre-bid meeting (if any) failing which it will not be possible for them to upload their bids. Pursuant to registration, the bidders are also required to login in EIL tender portal and update CPP/NIC’s registration details and inform the undersigned regarding the same for the subject enquiry.

13. Request for extension in due date of submission of bids due to non-registration or delayed registration in NIC/CPP portal shall not be entertained.

14. In case, a bidder does/is not register(ed)in the NIC/CPP Portal and as a consequence, cannot download the RFQ document/ upload their bid, it shall be deemed that the bidderis not interested in bidding process against this enquiry and no further correspondence will be entertained. Therefore, it is in the interest of the bidders that they register on the NIC/CPP Portal at the earliest for this enquiry as well as for future enquiry.

15. The registration in NIC/CPP Portal is a very user friendly process. However, in case of any doubt, the biddermay contact the undersigned.

16. In the event of failure in bidder’s connectivity with EIL/NIC Portal during the last few hours on account of unforeseen problem in the website or due to last moment rush, the bidder may likely to miss the deadline for bid submission. Due date extension request due to this reason will not be entertained. In view of the same, bidders are advised to upload their bid in advance.

17. Bidders to upload the Un-priced and Priced part of their bids strictly in the respective designated folders in the NIC/CPP Portal. The offers submitted through the designated e-tendering system shall only be considered for opening, evaluation and ordering (if applicable). Bids submitted in physical form or sent in any other form such as through Fax / E-Mail / CD/DVD/Pen Drive etc. shall not be accepted.

18. Commercial requirements are specified in the attached General Purchase Conditions (GPC), Special Purchase Conditions (SPC), Instructions to Bidders (ITB), Terms & Conditions for Site Work (applicable if MR calls for Scope of Site Work), Terms& Conditions for Supervision of Erection, Testing & Commissioning (applicable if MR calls for supervision), Agreed Terms & Conditions (ATC) questionnaire etc. **Bidder’s bid shall be submitted based on the provisions, terms and conditions of complete RFQ document including MR, and above documents etc. as specified.**

19. Price changes (higher or lower), if any, after the Techno-Commercial (unpriced) bid opening, against Technical / commercial clarifications in the form of Technical/ Commercial Queries in line with terms & conditions of enquiry documents, are not allowed. In case, any bidder submit revised prices / price implications against such clarifications, their bid shall be rejected, unless otherwise asked in writing.

20. Bidders are advised to submit bids strictly based on the specifications, terms & conditions contained in the RFQ Documents and should not stipulate any deviation.

21. Addendum / corrigendum to the RFQ Documents if issued must be signed and submitted along with the bid.

22. **Delivery Period** :-

For Indian Bidders:- 16 Months on FOT dispatch point basis from the date of Fax of Acceptance. Date of Lorry Receipt (LR) shall be considered as the date of delivery.

For Foreign Bidders:- 15 Months on FOB International Port of Exit basis from the date of Fax of Acceptance. Date of Clean bill of lading shall be considered as the date of Delivery.

23. The offer should be valid for **04(Four) months** from final bid submission due date.

Bidder to quote validity as required above. In case Bidder quotes shorter validity than required, then Bid shall be rejected.

24. **Payment Terms:**

24.1 **For Indian Bidders:-**

For Supply:- As per 16.1.4 of Special Purchase Conditions(SPC)

For Per Diem Rate of HAZOP meeting and Supervision:-As per Clause 16.1.9 of SPC

For Transportation Charges upto project site:-As per Clause 16.1.12 of SPC

For 3D modeling of Compressor Package:-100% after completion of all activity as per Purchase Requisition duly certified by the Engineer-In-Charge.

24.2 **For Foreign Bidders:-**

For Supply:- As per 16.2.4 of Special Purchase Conditions(SPC)

For Per Diem Rate of HAZOP meeting and Supervision:-As per Clause 16.2.8 of SPC

For Ocean Transportation Charges:-As per Clause 16.3.2 of SPC

For 3D modeling of Compressor Package:-100% after completion of all activity as per Purchase Requisition duly certified by the Engineer-In-Charge through wire transfer.

25. **Net Worth:**

Net worth of the bidder shall be positive as per the audited financial results for the immediate preceding financial year.

The offer of the bidder whose net worth is “Negative” in the immediate preceding financial year shall not be considered for further evaluation.

Net worth means paid up share capital, Share Application Money pending allotment" and reserves# less accumulated losses and deferred expenditure to the extent not written off.

Reserves to be considered for the purpose of net worth shall be all reserves created out of the profits and securities premium account but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

*Share Application Money pending allotment will be considered only in respect of share to be allotted.

Accordingly, the definition of Networth shall be as follows:

Paid up share capital			**XXXX**
Add	:	Share Application Money pending allotment	XXX
Add	:	Reserves (As defined Above)	XXXX
Less	:	Accumulated Losses	XX
Less	:	Deferred Revenue Expenditure to the extent not written off	XX
Networth			**XXXX**

Bidder shall submit copy of **complete audited Annual Financial Year Statements** including Auditor's Report, Balance Sheet & Profit/Loss account and including all notes and schedules forming part of Audited Annual reports for the immediate preceding financial year for determination of net-worth of the Bidder.

In case, audited balance sheets and profit and loss account of immediate preceding financial year is not available for bid closing date upto 31stDecember, the bidder has an option to submit the audited balance sheets and profit & loss account of the previous year immediately prior to the last financial year. However, for bid closing date after 31stDecember, bidder has to compulsorily submit the audited balance sheets and profit & loss account for the immediate preceding financial year, for evaluation and his qualification with respect to Net Worth criteria.

In case a Bidder is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor / chartered accountant of the bidder certifying that separate annual report of Bidder (without the financial data of subsidiaries) is not prepared and audited.

Further, in case a Bidder is a subsidiary company and separate annual report of the Bidder is not published, but only a consolidated annual report of the Parent company is available, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor / chartered accountant of the Bidder certifying that separate annual report of the Bidder is not prepared and audited.

26. **All documents furnished by the Bidder in support of meeting the Net Worth including the documents against MSE, if any, shall be signed and stamped by the bid signatory and shall be:**

- **either**

  duly certified by Statutory Auditors of the Bidder or practicing Chartered Accountant (not being an employee or a Director or not having any interest in the Bidder's company/ firm) where audited accounts are not mandatory as per law.

- **OR**

  duly notarized by any Notary Public in the Bidder's country. In case of notarization, Bidder shall also submit an Affidavit (duly notarized) as per the format enclosed in the Bidding Document, signed by the authorized signatory of the Bidder. The Affidavit shall be submitted in Rs. 100 Stamp Paper.

All the certified documentation against Net Worth (including the documents against MSE) shall be uploaded by the bidder at the designated place in the Govt. of India's e-procurement/e-tendering website in a sequential manner with an index. Besides uploading the certified documentation against Net Worth (including the documents against MSE) in Govt. of India's e-procurement/e-tendering website, Bidders are also required to submit the original certified documents (already uploaded by them) in physical form within 7days of unpriced bid opening failing which offer shall be liable for rejection.

27. Submission of authentic documents is the prime responsibility of the bidder. Wherever APL/EIL has concern or apprehension regarding the authenticity/ correctness of any document, APL/EIL reserves a right of getting the document cross verified from the document issuing authority.

28. Bidder shall not be under liquidation, court receivership or similar proceedings.

29. Consortium/ Unincorporated Joint Venture/ Multiple/ alternative bids shall not be acceptable.

30. **Bidder should not be black listed with any PSU and should not be on holiday list of EIL / Purchaser.**

31. **Bidders are mandatorily required to indicate their name on each page of excel file / pdf file of Price Schedule while uploading the price bid.**

32. **Part Order:** Not Applicable.

33. **Repeat Order:** Not Applicable..

34. **Purchase Preference to Central Public Sector Undertakings shall be allowed as per prevailing Government Policy.**

35. In case the bidder is a Micro or Small Enterprises registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other specified by Ministry of Micro,small and Medium Enterprises:

    i) RFQ Documents shall be issued to MSEs free of cost
    ii) MSEs shall be exempted from payment of EMD

    The Purchaser reserves the right to allow Micro & small enterprises as well as MSEs owned by SC/ST entrepreneur,price preference as admissible under the prevailing policyfor MSEs.

The quantity against the item(s) of MR may be split to enable ordering of 20% quantity against the item(s) of MR to MSEs,inline with price preference as admissible underthe prevailing policy for MSEs.Accordingly,the quoted prices against various items of MR shall remain valid in case of splitting of quantities of the items in view of the same.

However,in case where quantity against a line item cannot be split(i.e., minimum 20% to MSEs) or items with single quantity or in group item, the complete line item/group shall be awarded to MSE bidder within the price range of L1 bidder's evaluated price + 15%, subject to their matching L1 bidder's price.

Above preference to MSEs shall not be applicable to MRs where site work is also included in the scope.

Working modalities for evaluation& ordering of the cases with MSEs are enclosed as **Annexure-B** to RFQ.

36. Owner / EIL reserves the right to allow Micro & Small enterprises as well as MSEs owned by SC/ ST entrepreneur, price preference as admissible under the prevailing procurement policy for MSEs as mentioned in the RFQ Document.

37. The Bidder must ascertain and confirm alongwith supporting documents in the bid,if any Customs Duty exemption/waiver is applicable to the products being supplied by him under multi-lateral/bi-lateral trade agreement between India and Bidder's country.

    The bidder shall be liable to provide all documentation to ensure availment of the exemption/waiver.In case the bidder defaults on this due to any reason, whatsoever, he shall be liable to bear the incremental Customs Duty applicable, if any.

    Any Customs Duty applicability on account of any change in the bi-lateral/multi-lateral agreement shall be to bidder's account.

    Documentation to be furnished for availing the exemption/waiver of Customs Duty shall be specifically listed in the Letter of Credit also as the pre-requisite for release of payment against shipping documents and this documentation shall necessarily form a part of shipping documents.

38. EMD & Bid Document fee is not applicable for this RFQ.

39. Purchaser / EIL reserves the right to use in-house information for assessment of bidder's capability for consideration of bid.

40. **Bid Rejection criteria:**

40.1 The bidders shall adhere to the provisions of the RFQ Document without taking any deviations, failingwhich the Bid shall be considered to be non-responsive and may be liable for rejection. The bidder shall take all clarifications, if any, during pre-bid meeting and at least before the submission of their bid to submit a "No deviation" compliance bid.

41. In case, any bidder is found to be involved in cartel formation, his bid will not be considered for evaluation / placement of order. Such bidder will also be debarred from bidding in future for the Purchaser / EIL as will be decided by the Purchaser/EIL.

42. The bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser/EILshall in no case be responsible or liable for suchcosts regardless of the conduct or outcome of the bidding process.

43. **RFQ** Document is non-transferable.

44. **Any modification of the RFQ document, which may become necessary as a result of the pre-bid queries / pre bid discussion, shall be intimated to all bidders through the issue of an Addendum/Amendment**

45. Purchaser / EIL reserves the right to reject any or all the bids received and to annul the bidding process at its discretion without assigning any reason whatsoever.

46. **Bidder to note that no bid due date extension is possible**. **Bidders are requested to adhere to bid due date and submit their bid within the original due date & time.**

47. Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their bid.

48. Bidder should ensure correctness of prices and no change is allowed after bid due date. Please note that supplier shall be liable to put on holiday list for non-acceptance of award on quoted prices.

49. Bidder shall submit only one bid in the same bidding process. Bidder who submits or participates in more than one bid to be disqualified from the bidding process.

50. Bidder can not change basis of their offer and currency of quote after opening of their offer.

51. **INTEGRITY PACT**

Pro-forma of Integrity Pact (IP) shall be as per Form(F-16) is already covered under Forms and Formats as attached to Instructions to Bidders(ITB) returned by the bidder alongwith the un-priced bid duly signed on all pages by the same signatory who is authorized to sign the bid documents. Bidder's failure to submit the Integrity Pact duly signed shall result in the bid not being considered for further evaluation.

52. **PRE-BID MEETING**

52.1 **Participation in the Pre-Bid meeting is mandatory for all the bidders**. The Pre-Bid meeting shall be attended by the representative(s) of bidder who is/are competent enough to discuss and conclude all the technical, commercial and legal issues, as applicable. As such, **the bidder for their own interest and for clear understanding of the provisions and requirement of the RFQ, shall attend the pre-bid meeting with their technical, commercial and legal representatives (as required) to satisfy themselves for submission of "No deviation" bid.**

52.2 **In case, any of the bidder is not attending the Pre-Bid meeting, it shall be understood that the bidder does not have any comments/deviations to the provisions of RFQ requirements and they have thoroughly understood the terms and conditions, specifications, scope of work etc. and their bid will be in complete compliance with the provisions of the RFQ without any deviation**. In case, any deviations/clarification are furnished by such bidder in his bid or the bid is incomplete, the complete bid is likely to be rejected without seeking any clarification from the bidder.

52.3 Cut-Off date for submission of Pre bid queries is as mentioned in the first page of this RFQ.

52.4 The bidders are requested to submit any clarifications/deviations/questions etc. with respect to RFQ requirements by courier/e-mail in the enclosed format in the bidding document to reach EIL within cut-off date as indicated in RFQ, after which Owner/Consultant reserves the right not to entertain any clarification/deviations.

53. Bidders are also requested to submit following Networth details in their Login of EIL's Tender Portal (http://tenders.eil.co.in) before downloading the Enquiry:

a) From Financial Month/ Year _____ to Month/ Year _____
b) Net worth (Positive/ Negative) _____
c) Upload Audited Financial Statements (Browse/ Attach) : _____

54. Contact Persons for this RFQ are:

(i) Mr. Anil Biswas, AGM (C&P), Phone No. 0124-380 2107 & email: anil.biswas@eil.co.in or
(ii) Mr. A.Annadurai, Sr. Manager (C&P), Phone No. 0124-380 2159 & email: a.annadurai@eil.co.in, or
(iii) Mr. Rakesh Kumar, Dy. Manager (C&P), Phone No.0124-380 2160 & email:rakesh.k@eil.co.in

***Please specify Ref. No. (A672-001-KA-MR-5009/502) in all Correspondence.**

THIS IS NOT AN ORDER

Very truly yours,

For & on Behalf of APL

(ANIL BISWAS)
AGM (C&P)
ENGINEERS INDIA LIMITED

Enclosure: As per List Attached

LIST OF ENCLOSURES

DOCUMENT

A) Request For Quotation (RFQ)

B) Other Commercial documents:

- **i)** Price Schedule Format(for Indian Bidders / Foreign Bidders) – ***shall be issued shortly***
- ii) Form-A (Format For Pre Bid Queries)
- **iii)** Agreed Terms & Conditions (ATC) & Annexure-I to ATC(for Indian Bidders / Foreign Bidders) – ***shall be issued shortly***
- iv) Instruction to Bidder (ITB) – ***shall be issued shortly***
- **v)** Special Purchase Conditions (SPC) – ***shall be issued shortly***
- vi) Terms & Conditions for Supervision of Erection, Testing & Commissioning– ***shall be issued shortly***
- vii) Modalities on Price Preference under Public Procurement Policy for MSEs,, 2012 - ***shall be issued shortly***
- viii) Packing, Marking, Shipping and Documentation Specifications for Indigenous / Imported Materials- ***shall be issued shortly***
- **ix)** General Purchase Conditions (GPC)(Indigenous / Import) – ***shall be issued shortly***
- **x)** Terms & Conditions for site work- ***shall be issued shortly***
- **xi)** Terms & Conditions for Training of Owner Personnel as per MR at site- ***shall be issued shortly***
- **xii)** Terms & Conditions for Training of Owner Personnel as per MR at Vendor's works/Training Facility- ***shall be issued shortly***
- xiii) Terms & Conditions for AMC- ***shall be issued shortly***
- **xiv)** E-Tendering Methodology- ***shall be issued shortly***
- xv) Procedure for obtaining Digital Signature by Foreign Vendors- ***shall be issued shortly***

C) **Technical Document:**

Material Requisition (MR) No. : **A672-001-KA-MR-5009 REV. A**