

ASSAM PETRO-CHEMICALS LIMITED  
(A Govt. of Assam Undertaking)  
Namrup, P.O.-Parbatpur-786623 (Assam)

Ref. APL/ Admin./Gen-104/ 842

Date 17/10/2020

NOTICE INVITING TENDER

Assam Petro-chemicals Limited monthly fixed rate tenders under sealed cover in single stage two bid system i.e. Technical Bid (Annexure-A) and Financial Bid (Annexure-B) from reliable contractor having experience and financial capabilities for under mentioned work of Assam Petro-chemicals Limited Namrup.

This notice will form a part of the Bidding Document.

NIT NO.	NAME OF WORK	Cost of Tender Paper	Date of issue of Tender paper & Time	Bid Closing Date and Time	Bid opening Date and Time	EMD
APL/Adm in/Gen-104/842	APL's Courier Services Contract.	Rs. 200/- (Rupees two hundred)only per set + GST	From 17/10/2020 to 22/10/2020 Time 9AM to 3.00 PM	29/10/2020 Time 2.30 P.M.	30/10/2020 Time 3.00 P.M.	Rs. 6,000/- (Rupees six thousand )only

Detail Tender documents with specification and other details can be obtained on submission of an application stating previous experience, from the office of the Administrative Section during office hours from 9.00 A.M. to 3.00 P.M. from 17/10/2020 to 22/10/2020 and other non refundable Tender Fee of Rs. 200/- (Rupees Two hundred) only + GST in the form of Demand Draft drawn in favour of Assam Petro-chemicals Limited. The name and contact number of the applicant must be clearly written in the application.

Requisite Conditions:

- 1) Experience: Bidders must have previous 3 years experience of running courier service contract in an organization of repute in last 10 years. Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document from the organization to whom such services have been rendered.
- 2) Bid receiving venue: Security Gate of the Administrative Building of APL.
- 3) Period of Contract: 01(One) Years.
- 4) Bidder shall not be an employee in Government/Quasi Government/Public Sector Undertaking and/or dependant of an employee of Assam Petro-chemicals Limited in service.
- 5) In case of bid closing date happens to be bandh due to unpredictable reason or be a declared holiday the same process i.e. receiving and opening of Tender will be deferred to the same time of the next subsequent full working day(except Saturday and Sunday).

General Manager (MM & HR i/c)  
Assam Petro-chemicals Limited

To,

All Notice Boards, APL

1 GM -NTPS, APGCL. Namrup. - For information with a request to display the Notice in their Notice Boards for wide circulation.

2 Chief Administrative Officer- BVFCL, Namrup. - -do-

**Copy to:-**

1 M.D. APL - for favour of information please.

2 GGM (P & M)- APL. - do-

3 DGM (F&A) - APL. - do-

4 Regd. Office, APL - for information please.

**Contractor****Seal**

  
General Manager (MM & HRi/c)