



Assam Petro-Chemicals Ltd.

(A Govt. of Assam Undertaking)

Namrup, P.O. Parbatpur-786623, (Assam) India

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CIN-U24116AS1971SGC001339

Advt. No. APL/HR/Con/Adv-/53(Pt-V)/316

Assam Petro-chemicals Limited, one of the pioneers in the field of Petrochemicals having very good track record of performance and implementing ambitious expansion plan invites online applications for the following posts:

Sl. No.	Name of Post	Essential qualification	Experience	Age	No. of post
1.	Deputy Manager (F&A) Grade: E-3 Grade Pay: Rs. 14500/- PB: Rs. 30000 -110000/-	CA/CMA with graduation in Commerce stream.	Minimum 6(six) years Post qualification experience in line out of which 2 (Two) years should be in next lower-level post in Govt. or Semi-Govt. Organization, Large/medium Private Sector Organization.	40 years	01(one)
2.	Accounts Officer Grade: E-1 Grade Pay: Rs. 13300/- PB: Rs. 30000-110000/-	CA/CMA or full time MBA (Finance) with graduation in Commerce stream.	Experience not essential for CA/CMA. Preference shall be given to the candidates having post qualification experience in line. For MBA (Finance), minimum 2 (two) years post qualification experience in Govt. or Semi-Govt. Organization, Large/medium Private Sector Organization.	35years.	04 (four)
3.	Lower Accounts Assistant Grade: W-4(A) Grade Pay: Rs. 9100/- PB: Rs. 22000 -97000/-	B. Com with minimum 50% marks having Accountancy as one of the subjects.	Minimum 2 (two) years Experience in Govt. or Semi-Govt. Organization, Large/medium Private Sector Organization.	43 years.	02 (two)

Other Eligibility Criterion, General Information and Instructions:

1. All qualification must be from UGC recognized University/Deemed University or AICTE approved Autonomous Institution (wherever applicable) of repute.
2. Wherever CGPA/OGPA or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/Institutes.
3. **The cut-off date for determining age limit and post qualification experience will be 01-01-2021.**
4. **AGE RELAXATION:**
The upper age is relaxable by 5(five) years for SC/ST candidates, 3 (three) years for OBC / MOBC candidates.
5. Relaxation in experiences may be considered for the deserving candidates at the sole discretion of management.
6. Reservation for specified categories shall be followed as per Government norms.

7. Management reserves the right to recruit or not to recruit in any of the above positions at any point of time without assigning any reason whatsoever.
8. Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
9. Management will have the right to increase or decrease the number of posts as per the need of the company under its own discretion.
10. Interested candidates may apply online through Company's Website www.assampetrochemicals.co.in
11. The candidates will be required to upload self-attested copies of the following testimonials/documents for verification, failing which he/she will not be permitted to appear in the interview:
 - Document in support of Date of Birth(age),
 - Latest Caste/Tribe certificate (for SC/ST/OBC/MOBC candidates as applicable),
 - Disability certificate (in case of PH candidates),
 - Ex-servicemen Proof (in case of ex-servicemen),
 - All certificates/testimonials in respect of all qualifications starting from matriculation onwards (all semester/year wise mark sheets and degree certificates),
 - Experience Certificates issued by the employers in support of experience details &
 - Forwarding letter/NOC from the Employer in case candidate is presently employed in a Central/State Government PSU/Semi Government organization.
12. The prescribed qualification/experience is the minimum and mere possession of the same does not entitle a candidate for written test/interview. APL's decision shall be final in this regard.
13. **Applicant for the worker category posts must be permanent Resident of the State of Assam.**
14. **Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.** Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Dibrugarh Court only.
15. The candidates called for offline interview for the aforementioned posts shall be reimbursed to & fro travelling expenses by shortest route subject to production of original or photocopy of ticket(s) as under:
 - a) **For the post of Deputy Manager & Officer: III tier AC train/bus fare (from the mailing address)**
 - b) **For the post of Accounts Assistant: Sleeper class train/bus fare (from the mailing address)**
16. No local conveyance expenses will be reimbursed.
17. The Company shall not be responsible for any postal delay.

IMPORTANT DATES:

A.	Availability of online application link in website	From 06-09-2021
B.	Last date of submission of online application	Midnight of 20-09-2021

Sd/- Dy. General Manager (HR)