

ASSAM PETRO-CHEMICALS LTD.

(A Govt. of Assam Undertaking)

Namrup, P.O. Parbatpur-786623, (Assam)

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Email : gmaplnru@bsnl.in

CIN-L24116AS1971SGC001339

Notice Inviting Tender (NIT) for Appointment of valuer for valuation of Assets of the Company

Assam Petrochemicals Limited (APL) was set up to utilize the huge reserve of Natural Gas in the Upper Assam oil fields and also to meet the requirement of increasing national demand for Methanol and Formalin. Incorporated in 1971, the company was a pioneer in the field as it was the first to manufacture petrochemicals in India using natural gas as feedstock. Its Petrochemical plant is set up in Namrup, Dibrugarh Dist. of Assam.

The company is going into expansion with its upcoming 500 TPD Methanol and 200 TPD Acetic Acid Plant with a total project cost of Rs. 1028.00 Crores and to finance the same the company has already signed Rupee Loan Facility Agreement with State Bank Of India and other Bankers under the Consortium Banking for Rs. 635.00 Crores. The balance Rs. 393.00 crores is to be funded by equity participation of Government of Assam, AIDC Ltd, Oil India Limited and Assam Gas Company Limited. The Project work is under progress.

The Company through this NIT intends to invite applications from intending, experienced and established experts / consultancy group for valuation of the assets of the company at Namrup (Land & Building, Plant and Machinery etc) Guwahati – registered office premises & Kolkata Marketing office premises under single stage two bid system. The said valuation is required to be submitted to AIDC Ltd for onward submission to Govt. of Assam before mortgage/ hypothecation of assets of the company for obtaining loan assistance from banks.

A) The Scope of work of the Valuer will be as detailed below:

- a) Valuation of the assets of the company at Namrup which includes, Land, Factory Building, Residential building, all plant and machinery etc at Namrup.
- b) Valuation of Registered office premises at Guwahati.
- c) Valuation of office premises at Kolkata.

B) Eligibility Criteria

The Intended Tenderers have to furnish self-certified documentary evidence in support of qualifying requirements of their tenders as stipulated below:

- a. Experience & Past Performance of similar job done for any Fertilizer/Chemical Plant of Government, semi government organization with amount of the assets valued against each jobs.
- b. Valuer must be Government approved / registered.
- c. Financial standing through Balance sheet and profit & loss account and ITR of last 3 years.
- d. Statutory requirement such as Service Tax, Sales Tax, PAN, TAN, TIN, ESI, Labour Licence no. EPF registration no, wherever applicable.

- e. The bidder should not be blacklisted / in holiday list of any PSU in India. A declaration to this effect to be provided.
- f. Details of empanelment if any, with the Central / state Governments. Semi-Government, Financial Institutions, Banks and other Institutions should be furnished along with empanelment order / certificate.

Note: Valid documentary evidence in support of above duly certified by valuer or authorized signatory / Director / Principal Officer / partner in case of consultancy firm be attached.

Additional Information:

Further, details to be furnished for evaluation:

1. Name of the organization/ firm, constitution, Details of Key management personnel and his/her credentials, contact details such as address, telephone no., Mobile no., Email ID, Fax etc.
2. Details of the person who will be assigned / responsible to handle the assignment.
3. Board Resolution, specific mandate in name of the person entitled to sign the Tender document and participate / represent the CONSULTANCY firm / company in the bidding process.

C) Bid Evaluation

Time is essence of the contract and agreeing on the terms of NIT including payment terms will be preferred. The bids will be evaluated on the basis of documents submitted in support of eligibility criteria. Only for bidders qualified technically the Financial Bids will be opened. The successful bidder will be selected on the basis of L1 rates in financial bids.

D) Contract price & Payment Terms

The rates for professional fees should be quoted inclusive of all expenditure and should be quoted separately in sealed envelop as per annexure 1.

1. The fees would be payable within 20 days from the date of receipt date of receipt & acceptance of final report in triplicate alongwith certified bill.
2. No additional out of pocket expenses will be payable. No expense other than the fees as quoted will be payable by APL for the entire scope of work / deliverable.
3. Any other taxes and duties including service tax if applicable shall be mentioned in the price bids.
4. APL may take CENVAT benefit on the service tax if levied. Therefore the consultant is required to provide the invoice thereof to enable APL to take CENVAT benefit.

E) Duration of consultancy

- a) The bidder is required to submit Time Schedule for Survey of Assets & completion of entire scope of work.
- b) The valuation report should be realistic and supported with appropriate Justification.
- c) The valuation report will be required to be submitted within 20 days from the date of Inspection.

GENERAL INSTRUCTION TO BIDDERS

Other Terms & Conditions:

The owner reserves the right not to execute the work at all or to split the work between two or more bidder, if necessary. Such a step shall not constitute a breach of the contract.

No site facility like accommodation, vehicles etc. shall be provided. If any the same shall be subject to availability and on chargeable basis.

The bidder may at its own discretion can examine the site of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into the Contract. Claims of any kind due to variation or ignorance of site conditions and environmental conditions will not be eligible in any circumstances.

For Clarification Relating to Bid / Site visit the bidder may contact following:

Name	Sachin Khemani
Designation	Manager (F&A)
Address	Assam Petrochemicals Limited
	P.o Parbatpur, Namrup, Dist: Dibrugarh
	Pin 786623
Ph	0374 2500246/331/518
e-mail	khemani.sachin@ assampetrochemicals.co.in

Failure to furnish all the information required by the Bidding Documents or the submission of a bid not substantially responsive to the Bidding Documents in every respect may result in the rejection of the Bid.

APL, at its discretion may make responses, which it believes to be of significance to all Bidders, available to all Bidders.

All questions and clarifications shall be submitted to APL, 7 working DAYS prior to the Bid submission date. Post that, such requests will not be considered.

All changes to the Bid Documents including any extension to the Bid Submission Date will be uploaded in the website of APL i.e. www.assampetrochemicals.co.in. All Bidders must acknowledge receipt of all Amendments issued against the request for proposals when the Amendment is received, and additionally, Bidders must confirm that all Amendments have been incorporated in the preparation of their Bid.

APL will not accept as valid reason or be responsible for any postal delay or non-receipt/non-delivery of the Bids.

The Bid shall be signed by the authorised signatory of the Bidder who shall also initial each page. The Bid shall contain page numbers and shall be bound together in hard cover or spiral bound.

No erases or over writings are permissible. All the alterations, omissions, additions or any other amendments made in the Bid shall be initialled by the person(s) signing the Bid.

Rejection of Bids

Any Bid received by the APL after the expiry of the Date of submission of Bids will be rejected outright and returned to the Bidder. Bids not containing all the information sought will be rejected.

Bid Validity Period

Bidders shall keep their bid or offer valid for a minimum period of 90 (Ninety) days from the date of opening of tender.

OPENING OF BID: Tender will be opened on 02/11/2015 **at 2.30 P.M.** in presence of tenderers / authorized representative of the Tenderer who wish to be present.

If the tenderer deliberately gives wrong information in his tender or creates circumstances for the acceptance of his tender, APL reserves the right to reject such tender at any stage.

By submitting a tender, the tenderer will be deemed to have satisfied himself of the scope of the work. The tenderer shall sign all the documents submitted (including a copy of NIT) and put firm's stamp with date on each page of the Tender. All the pages should be numbered. The tenderer should be willing to take up work according to terms and conditions as set out.

APL reserves its right to postpone the date for submission and opening of tenders.

APL reserves the right to modify, expand, restrict, scrap, refloat or cancel the Tender at any stage without assigning any reason whatsoever.

The application for tender does not entitle any tenderer for automatic grant of award.

Tender documents as submitted by a tenderer shall become the property of APL and APL shall have no obligation to return the same to the tenderer.

Canvassing in any form whether directly or indirectly in connection with the tender is strictly prohibited and the tender submitted by the Insurance companies who resort to canvassing will be liable for rejection without any further reference.

Bid Submission

The Bid Submission Shall Be as under:

Envelop 1: One sealed cover marked as "UNPRICE BID", containing the technical details cum documents in support eligibility criteria , specifications, Time Schedule, Undertaking that all the terms and conditions as mentioned in the NIT including Payment terms are accepted, Signed & stamped copy of NIT, and all commercial conditions except prices which shall be left blank and mentioned as QUOTED / NOT QUOTED.

Envelop 2: Second sealed cover marked as "PRICE BID", containing only the prices. The bidders will be asked to ensure submission of prices without any erasures or corrections with signatures in original on the price sheet(s) of the original bid as per the format attached in Annexure 1. Bidders will also be asked to specify total bid price, wherever applicable, in figures as well as in words.

Envelop 3: Third sealed envelop containing envelop 1 & 2 and addressed to GM (Projects) mentioning BID No., Subject and due date of opening as mentioned in the NIT.

The Bid documents with supporting documents/ credentials/ certificates etc. must reach GM (Projects) , Assam Petrochemicals Limited, **Namrup, P.O. Parbatpur- 786 623, District Dibrugarh, Assam, India, India** in a sealed cover on or before 02/11/2015 PM by 2.00 PM.

(IN THE LETTER HEAD OF BIDDER)

Schedule of rates

SI No.	Description	Unit	Amount Rs.
1	Lump sum fee for valuation of Assets of the company	Lumpsum	
	Add: Service Tax (_____ Specify % applicable)		
	TOTAL Fee		-

Total Fee In words Rupees (_____)

Note:

- 1) Bidder to mention any other tax applicable. Other wise same will be deemed to be included in the quoted price.
- 2) Rates quoted in the above SOR shall be valid upto the completion of the job.

(Authorized Signatory)
(Name and Designation)
Stamp of the Bidder

Date:
Place: