



# Assam Petro-Chemicals Ltd.

CIN-U24116AS1971SGC001339

(A Govt. of Assam Undertaking)

Head Office & Factory Site: Namrup, P.O. Parbatpur-786623, (Assam)

“An ISO 9001:2008 Certified Company”

Ph: (0374) - 2500331, 2500246, 2500518, 2500212 Fax: (0374) - 2500231

Email: [nrpapl@sancharnet.in](mailto:nrpapl@sancharnet.in), [admin\\_apl@assampetrochemicals.co.in](mailto:admin_apl@assampetrochemicals.co.in)

## Annexure-A

APL/Proj/04/NIT-001/2017/425

Dt:- 03-01-2018

**Scope of work:- Shifting cum Erection of Overhead Distribution Line from Admin Gate to Gate No-2**

### Terms and conditions:

1. Rates quoted should be inclusive of all taxes and duties and exclusive of GST.
2. Rates quoted should be inclusive of transportation, mobilization and installation charges.
3. Contractors having up to date renewed Electrical License of required grade applicable to 415 volt overhead lines, Electrical supervisor's certificate of Competency, in Form – B, issued by Electrical Licensing Board, Government of Assam, holding supervisors under their employment. The Electrical supervisor's certificate of Competency holder should be associated with the Contractor / firm and should be duly endorsed by the Electrical Licensing Board.
4. Bidder Qualification Criteria:-
  - A. Technical
    - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or
    - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or
    - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost

REGD. OFFICE :4<sup>th</sup> Floor, ORION Place, Bhangagarh, Mahapurush Srimanta Sankardev Path (formerly G.S. Road), Guwahati – 781005

Ph / Fax : (0361) - 2461470, 2461471, 2461594 E-mail : [aplghy2@sancharnet.in](mailto:aplghy2@sancharnet.in)

Kolkata Office : R.D.B. Chamber (2<sup>nd</sup> Floor), 106A, S.N. Banerjee Road, Kolkata - 700014

Ph/ Fax : (033) - 22272378, 22272445

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### B. Commercial

- (a) Average Annual Financial Turnover during the last 3 years, ending 31<sup>st</sup> March, of the previous financial year, should be at least Rs. 5,00,000.00 (Five Lakh).
  - (b) The bidder shall have earned a net positive profit for the last three consecutive years.
  - (c) The financial net worth of the bidder as per latest audited annual report shall be positive.
5. The bidder has to execute a contract with the owner within 7 days after issue of LOI / Work Order.
  6. The bidder has to deposit a sum of Rs.10,000.00 (Rupees Ten Thousand) only in the form of a Demand Draft / Bankers' Cheque in favour of ASSAM PETRO-CHEMICALS LTD payable at NAMRUP as earnest money along with their offer. After acceptance of order by Vendor / Contractor (successful bidder), APL shall return the EMD to all unsuccessful bidders. EMD shall bear no interest.
  7. 10% of work order value shall have to be paid within 7 days from issue of LOI / order in the form of bank guarantee or demand draft as Performance Guarantee money
  8. EMD and Performance Guarantee money shall not bear any interest.
  9. The work carried out by the bidder shall be guaranteed for a period of 6 (six) months from the date of completion. EMD and Performance Guarantee money shall be released after this defect liability period.
  10. 90% of work value shall be released after successful completion of the work to the best satisfaction of the concerned Engineer in charge.
  11. No advance shall be paid for this work.
  12. No running bill would be paid for this work.

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13. Bids will be evaluated based on lowest value satisfying all eligibility criteria. The rates quoted shall inclusive of all taxes and duties and exclusive of GST.
14. Any Statutory variation in Taxes and duties, after due date of submission of bid till the contractual completion period shall be on Owner's account, against submission of documentary evidence. However, in case of delay in completion period beyond the contractual date, for reasons attributable to contractor, any increase in these rates shall be borne by the contractor, whereas any decrease shall be passed on to the owner. OWNER shall take CENVAT benefit as applicable.
15. The owner reserves the right not to execute the work at all or to split the work between two or more bidder, if necessary. Such a step shall not constitute a breach of the contract. APL reserves the right to accept or reject any of the proposals received at its sole discretion without assigning any reasons whatsoever. Incomplete bids and bids submitted after due date will be rejected.
16. No site facility like accommodation for workers, tools and tackles, electricity etc if required for execution of the work will have to be arranged by the bidder.
17. The Completion period shall be 30 days, excluding mobilisation period of 7 days, from the date of issue of LOI/ WO. In case the job is delayed beyond the stipulated completion period (mentioned in work order) due to negligence, poor workmanship, deployment of unskilled manpower or of any other reason whatsoever on bidder's part, a penalty at the rate of 1% of work order value per week, limited to maximum of 10%, shall be recovered from the bidder bills
18. The schedule of Quantities and rates shall be read in conjunction with the specifications, and tender documents. Contractor shall not rely merely on the description given in the schedule of quantities and rates. All the work shall confirm to specifications and quoted rates shall be deemed to include all works necessary to achieve this whether actually indicated under the item description or not. This contract shall be unit rate contract wherein payment will be made as per actual construction/ installation quantities at site.

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19. Test certificate for the supplied ACSR conductor and cable must be supplied to APL.
20. All supplied items with invoice must be properly recorded at specified designated location before installation. Any mismatch would lead to deduction in the bill amount.
21. Relevant IS codes as applicable in the entire works and commodities supplied shall be strictly applicable. Non compliance would lead to rejection of the executed job or the commodity supplied.
22. The bidder may at its own discretion can examine the site of works and its surrounding and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into the contract. Claims of any kind due to variation or ignorance of site conditions and environmental conditions will not be eligible in any circumstances.
23. Bid validity period is three month from the date of opening of bids.
24. For clarification relating to bid/ Site visit the bidder may contact following

Name	Mr. A.C Barman	Mr. S. Naha
Designation	GM. ( Project)	Manager (Proj-Elec)
Address	Assam Petrochemicals limited P.O- Parbatpur. Namrup. District:- Dibrugarh PIN- 786623	Assam Petrochemicals limited P.O- Parbatpur. Namrup. District:- Dibrugarh PIN- 786623
Phone	0374-2500246/518	0374-2500246/651 +91-86381-71503

25. The estimated quantity shall be subject to a variation of 10%. However irrespective of any variation in quantity of individual items, the rate shall remain unaltered.

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26. Payment would be made only on actual quantum of work successfully executed to the satisfaction of the Engineer – In - Charge
27. The bidder is expected to examine the bidding documents, including all instructions, forms, general conditions of contract, special conditions of contract, technical Specifications, drawing and other ENQUIRY documents and to fully familiarize itself with the requirements of the bidding documents.
28. INCOME TAX : Income tax at the prevailing rate shall be deducted from the CONTRACTOR's bills as per Income Tax Act. OWNER shall issue necessary TDS Certificate to the CONTRACTOR.
29. Contractor /vendor shall be required to issue tax invoices in accordance with GST Rules so that input credit can be availed by OWNER / APL.
30. GST payable under reverse charge , if any shall not be paid to the contractor /vendor but will be directly deposited to the government of India.
31. TDS under GST, if applicable, shall be made from contractor's /Vendor's bill at applicable rate and a certificate as per rules for tax so deducted shall be provided to the contractor /Vendor.
32. Any other provisions in the GST not mentioned above will be sou-motto applicable.
33. The CONTRACTOR shall ensure compliance with all statutes, laws, rules and regulations of the Central or State Government or any other authority such as the Workmen's Compensation Act 1923, Payment of Wages Act, Minimum Wages Act 1948, Employees State Insurance Act, Employees Provident Fund Act, etc. and any and all statutory modifications thereof in connection with employees engaged by him or his sub-contractors in the work including proper insurance coverage.
34. All safety norms to be maintained during execution of the work. All safety equipment required including PPE is in the scope of the contractor. APL is not liable for any compensation in this regard.

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35. The provision of Indian Arbitration & Conciliation act, 1996 and any statutory modification or re-enactments thereof and unless made their under and for the time being, in force shall apply to the arbitration proceedings under this clause in this work. The venue of jurisdiction in case of disputes and arbitration shall be Dibrugarh, Assam, India

36. The above stated terms and conditions shall prevail in case of any conflict with the terms and conditions laid down in the General directions and Condition of Contract.

37. The bidder shall provide the authority to the person signing the bid.

38. Failure to furnish all the information required by the Bidding Documents or the submission of a bid not substantially responsive to the Bidding Document in every respect may result in the rejection of the Bid

39. The bidder shall indicate the total quoted price both in figures as well as in words in the format for submitting prices. Where there is a discrepancy between rates quoted in figures and in words, the rate quoted in the word shall prevail. Where there is a discrepancy between the unit rates and the amount entered, the unit rate shall govern for evaluating the correct amount. Rates and price shall be written only in schedule of quantities and rates given in any other format will be rejected and bidder will be disqualified.

### 40. Preparation of Tender

(a) Pricing information shall NOT be included in the technical part of the Tender. Tenderers shall ensure that no pricing information of any type is shown in their technical Tender. The inclusion of pricing information in any place other than the Price Bid will result in rejection of the Tender.

(b) All papers of the tender should be signed and sealed by the authorised signatory of the Bidder. All the additional pages submitted as testimony shall also be signed, dated and sealed.

(c) The prices quoted shall be firm.

(d) The prices and amounts entered in Price Bid shall represent the Bidder's offer generally in accordance with the requirement. If there is a

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discrepancy in the amounts entered in figures and in words, the amount in words shall prevail.

- (e) Any amendment or modification of Tender documents will be notified in the website <https://www.assamtenders.gov.in/nicgep/app> and [www.assampetrochemicals.co.in](http://www.assampetrochemicals.co.in). The same will be binding on the Bidders. APL may, at its discretion, extend the date of submission of tender.
- (f) Bidders are advised to ensure that their bids are complete in all respects and confirm the purchaser's terms and conditions and bid evaluation criteria of the tender, for avoiding rejection of their offers.
- (g) Bidders are advised not to take any exception / deviations to the bid document. Still, if exceptions / deviations are maintained in the bid, such conditional / non-conforming bids may be rejected outright.
- (h) The bidder should provide name of contact person, contact mobile number, E-mail address and correspondence address along with the Technical Bid.
- (i) The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and the Purchaser, shall be written in English language.
- (j) The bidder must submit copy of PAN and GST Regn No. etc as required issued by appropriate Govt. Authority.
- (k) Bidder has to specify COUNTRY OF ORIGIN for material procurement and manufacturing facility.
- (l) All corrections and alterations, if any, in the entries of tender paper shall be signed in full and stamped by the tenderer with date. No erasers or overwriting are acceptable.

### 41. Tender Submission

- (a) Bids are to be submitted online on e-procurement website <https://assamtenders.gov.in/nicgep/app> in two parts along with scan copies of required documents and EMD.

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(b) Original copies of the EMD shall be addressed to :

**General Manager (Project)**  
**Assam Petro-chemicals Limited,**  
**Namrup, P.O: Parbatpur,**  
**Dist: Dibrugarh, PIN: 786623, Assam, India**

(c) Bid received in hard copy or E-mail/Fax etc will not be accepted.

(d) Assam Petro-chemicals Limited will first open the “Technical Bid” and if found in compliance then “ Price Bid” will be opened.

(e) No request for extension of Bid closing date & time will be entertained. However APL at its discretion may extend the bid closing date and/or time. In case bid closing date is extended, same will be notified through Corrigendum in e-tendering procurement website <https://www.assamtenders.gov.in/nicgep/app>.

### 42. General Instructions to the Bidder:

**1. Assam Petrochemicals Limited (APL) invites quotations from approved short-listed contractors in single envelop restricted tender system for execution of the under mentioned job.**

Name of Work	Earnest Money	Estimated Amount
<b>Shifting cum Erection of Overhead Distribution Line from Admin Gate to Gate No-2</b>	Rs. 10,000.00	Rs. 5,19,200.00

**2. Authorized representative intending to be present at the time of opening of the bid shall submit authority letter duly sealed and signed by the bidder.**

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## IMPORTANT DATE & FEATURES

Sl. No.	Description	Remarks
a)	Bidding Document along with Addendum / Time Extension etc. (if any) available on Websites (for viewing & downloading)	Assam Government procurement portal website <a href="https://assamtenders.gov.in/nicgep/app">https://assamtenders.gov.in/nicgep/app</a> OR APL's website <a href="http://www.assampetrochemicals.co.in">www.assampetrochemicals.co.in</a>
b)	Bid Download and Submission made available for the Bidder on the above website for the period	04/01/2018 to 18/01/2018
c)	Last Date and time for submission of Online Bids (DUE DATE)	Up to <b>15:00 Hrs. (IST) on 18.01.2018, only at</b> Government of Assam Public Procurement Portal <a href="https://assamtenders.gov.in/nicgep/app">https://assamtenders.gov.in/nicgep/app</a>
d)	Place of Submission of 1 sets of Original authenticated BOC Documents (Hard Copy) and EMD	GM (Project) Assam Petrochemicals Limited P.O. Parbatpur, Namrup Dist. Dibrugarh, Pin – 786623, Assam (India) Tel - +91 374 2500331
e)	Online opening of Techno-Commercial Bid.	<b>15:00 Hrs. (IST) on 19.01.2018.</b>
g)	Contact Person with details for any clarifications	<b>Mr. Somnath Naha, Manager (Project – Electrical)</b> <b>Or Mr. Shyamanta Kumar Sarmah (Electrical)</b> Assam Petrochemicals Limited P.O. Parbatpur, Namrup Dist. Dibrugarh, Pin – 786623, Assam (India) Mob. No. +91-86381-71503 Email <a href="mailto:_naha.s@assampetrochemicals.co.in">_naha.s@assampetrochemicals.co.in</a> <a href="mailto:shyamanta111@gmail.com">shyamanta111@gmail.com</a>
h)	Bid Validity	90 days from the DUE DATE or EXTENDED DUE DATE
i)	Tender Fee	Not applicable
j)	Earnest Money Deposit	Rs. 10,000.00

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Bidder can view/ download the complete Bidding Document from [www.assampetrochemicals.co.in](http://www.assampetrochemicals.co.in) or <https://assamtenders.gov.in/nicgep/app> However, bidders have to submit their bids only through Government of Assam e-tendering website <https://assamtenders.gov.in/nicgep/app> as mentioned at Sl. No. **42(2)(c)** above.

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“An ISO 9001:2008 Certified Company”

Ph: (0374) - 2500331, 2500246, 2500518, 2500212 Fax: (0374) - 2500231

Email: [nrpapl@sancharnet.in](mailto:nrpapl@sancharnet.in), [admin\\_apl@assampetrochemicals.co.in](mailto:admin_apl@assampetrochemicals.co.in)

### BIO DATA FORMAT (of Bidders)

A. NAME OF BIDDER:

B. ADDRESS OF THE BIDDER( with e-mail ID and mobile No):-

C. GST Number:

\_\_\_\_\_  
SEAL OF TENDERER

\_\_\_\_\_  
SIGNATURE OF TENDERER

**Note: Enclose copies of PAN, GST registration, work completion certificate with amount, Electrical License and Electrical supervisor's certificate of Competency holder as specified in SI-3 and Complete bid documents signed with date and shall bear the seal of the bidder. To support financial qualification criteria. The bidder shall submit following in support:**

- (a) Copies of Income Tax Return for last 03 years.
- (b) Copies of profit and loss A/C and Balance Sheet for last 03 years.

**All the documents shall be signed with date and shall bear the seal of the bidder and uploaded.**

REGD. OFFICE :4<sup>th</sup> Floor, ORION Place, Bhangagarh, Mahapurush Srimanta Sankardev Path (formerly G.S. Road), Guwahati – 781005

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Web: [www.assampetrochemicals.co.in](http://www.assampetrochemicals.co.in)



# Assam Petro-Chemicals Ltd.

CIN-U24116AS1971SGC001339

(A Govt. of Assam Undertaking)

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## Annexure-B

### SCHEDULE OF QUANTITIES

Item No.	Item Description	Unit	Qty	Rate	Amount
1	Dismantling of existing PSC Poles and shifting it as directed by the Engineer - in - charge.	nos	8		
2	Dismantling of existing Over head line and shifting it as directed by the Engineer - in - charge.	mtrs	1600		
3	Supplying and erection PSC pole 9.75 meter long, the pole is to be erection in 1:3:6 plain cement concrete foundation of size 1.50 m x 0.45 m x 0.45m having P.C.C base foundation 15 cm x 60 cm x 60cm including edge brick soiling and plastering above G.L. portion (0.30 meter complete with excavation of earth, handling of Surplus Soil, debris etc. to the proper place and refilling etc. as specified and as directed by the department.	nos	12		
4	Supplying and erection of L.T. stay set complete (Galvanize with 19mm dia x1.8m long stay rod anchor plate of size 30cm x 30cm x 6.4 mm thimble stay clamps tube buckle (19mmx 60c 7/14 SWG dia G.I stay and strain insulation etc. in cement concrete 1:3:6:(1Cement:3Course sand:6graded stone aggregate 40mm nominal size foundation including excavation and refilling etc. as required and as directed by the department.	nos	10		
5	Supplying and string up ACSR Weasal conductor in the new P.S.C. pole with binding etc. for 3 phase, neutral and street lighting as required and as directed by the department. Directed by the department.	mtrs	1500		
6	Supplying and string up 8mm G.I wire for guard line in the new P.S.C. pole with binding etc. as required and as directed by the department.	mtrs	550		

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7	Supplying and string up 8mm G.I wire for guard line in the new P.S.C. pole with binding and also horizontal between the laid guard line etc. as required and as directed by the department.	mtrs	300		
8	Supplying and erection of L.T. Pin insulators with G.I. pin & required clamps complete with blots and nuts coach screw etc. as required and as directed by the department.	nos	60		
9	Supplying and erection of L.T. Shackle insulators with shackle strap and required clamps complete with blots and nuts coach screw etc. as required and as directed by the department.	nos	20		
10	Supplying and fitting fixing of galvanised Angle of 50 mm x 50 mm x 60 x 3feet long complete with clamps ,blots, nuts etc. as required and as directed by the department.	nos	12		
11	Supplying and fitting fixing of galvanised Angle of 50 mm x 50 mm x 60 x 2 feet long complete with clamps ,blots, nuts etc. as required and as directed by the department.	nos	40		
12	Supply and laying of following size Power XLPE LT cable. (Havells/ RPG/CCI/Polycab/Gloster/ Finolex make) .				
a	3.5 core x 120sqmm	mtrs	150		
b	3.5core x 70sqmm	mtrs	135		
13	Supply and fixing of 50 mm G.I pipe over ground along with the PSC poles	mtrs	26		
14	Supply and laying underground G.I. pipe of 50 mm for 2 nos of road crossing. Filling back the soil to make convinient for vehicular movement.	mtrs	40		
15	Repairing installation and commissioning of existing street light fittings with all required tube, chokes and clamps , nuts bolts etc as required.	nos	8		
16	Reconnection and connection of the service wires to domestic quarters as required and as directed by the department.	nos	8		

**Total**

**Rs.**

**TOTAL RUPEES** \_\_\_\_\_

**ONLY GST EXTRA**

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## Applicable Rate of GST to be mentioned by Bidder.

IGST: .....%

CGST: .....%

SGST: .....%

**Note:** In case the bidder is covered under composition Scheme under GST laws, then bidder should quote the price inclusive of the GST (CGST & SGST/UTGST or IGST). Further, such bidder should mention “Cover under composition system” in above column for GST (CGST & SGST/UGST or IGST), under such circumstances, bidder’s price will not be loaded with GST.

(Signature of Contractor with Seal)

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