

ASSAM PETRO-CHEMICALS LIMITED
NAMRUP

Ref.No. APL/HR/ EPS-95/2023/185/455

Dated: 12-04-2023

CIRCULAR

Sub: Submission of Joint Option Form for Employees Pension Scheme, 1995 - Online Application Process

Ref.: EPFO Circular No. Pension/2022/56259/16541 dated 20-02-2023

It has come to notice from the EPFO circular under reference that our earlier Circular Ref. No. APL/HR/EP-95/2023/185/220 dated February 15th, 2023 and subsequent Joint Option Forms previously provided by APL and submitted by the eligible employees and ex-employees shall not be valid, and therefore an online facility for submitting applications for validation of joint options has been provided on the EPFO website.

To proceed with the online application process, eligible members should download the following from the Company's website and upload them to the EPFO website:

- i. **Permission Certificate in lieu of para 26(6) of EPF Scheme, 1952.**
- ii. **Format of Affidavit cum Undertaking.**

Additionally, **eligible members (employees)** should collect their respective PF Statements from the Finance & Accounts Department starting from **April 17th, 2023**, and upload these to the EPFO website. For **eligible members (ex-employees)**, the pages of their Bank Passbook or Bank Statement must be uploaded to the EPFO website.

Please note that the last date for online applications for pension on higher wages at the EPFO site is **May 3rd, 2023**, as per the press release by PIB dated March 13th, 2023.


Dy. General Manager (HR)

Copy to:

1. MD - for favour of kind information please.
2. DF - -do-
3. All GMs - -do-
4. All HODs/All Sec. Head - for information and wide circulation.
5. DGM (F&A) - for your needful action please.
6. Manager (HR) - To ensure necessary coordination with F&A Department.
7. GS/President, APLOA - for information.
8. GS/President, APWU - for information.
9. Regd. Office: Guwahati.
10. Bôtamari, Raninagar, Kolkata Offices.
11. All Notice Boards.
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Dy. General Manager (HR)