

(A Government of Assam Undertaking) I An ISO 9001:2015 Certified Company CIN- U24116AS1971SGC001339, GSTN: 18AABCA6913A1Z6

Head Office

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Namrup, P.O. Parbatpur District: Dibrugarh, Assam-786623, India



Email: admin_apl@assampetrochemicals.co.in
Web: www.assampetrochemicals.co.in

e-TENDER DOCUMENT

Tender Number	Date
APL/C&P/147/PP/E/Proj/25-26/2480	28/11/2025

APL invites sealed tenders for the following job as per the details below:

Type of BID	SINGLE TENDER	
Bidding type	SINGLE STAGE SINGLE BID	
Bid Submission	In e-tendering portal https://assamtenders.gov.in/nicgep/app	
Tender Availability websites	 https://assamtenders.gov.in/nicgep/app www.assampetrochemicals.co.in 	
Estimated Cost	₹. 42,84,000.00	
Earnest Money	₹. 85,680.00	
Tender Processing Fee	₹. 1,000.00	

A). TENDER TIME SCHEDULE

SI. No.	Stage	Start Date & Time		End Date & Time	
01	Bid Publishing	01/12/2025	10:00 hr	-	-
02	Bid Download	01/12/2025	11:00 hr	15/12/2025	15:00 hr
03.	Bid Submission	01/12/2025	11:00 hr	15/12/2025	15:00 hr
04.	Bid Opening	16/12/2025	10:00 hr	-	-



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B). SCOPE OF SUPPLY:

SI. No.	Description of materials	Unit	Quantity
01	Amberlyst 15 Wet	Ltrs	6800
02	Freight Charges upto APL, Namrup	Lot	To specify

N.B: 1) Authorised Distributor Certificate of DuPont water Solutions is to be submitted along with the Offer.

- 2) MSDS, Material test Certificate & Guarantee Certificate to be submitted along with the supply of materials.
- 3) All responsibilities regarding transportation shall be in the scope of the supplier. Transporter available and having godown in our area are M/s ARC Ltd., Ms TCI Express, M/s TCI Freight, M/s ATC (Assam) Pvt. Ltd, M/s ABC Ltd and M/s DARCL.
- 4) The delivery period of the entire order shall be deemed to be essence of the contract. In case of delay in execution beyond stipulated period, unless such delay is attributed to APL, or in Force majeure conditions, there will be reduction of contract value @ 0.5% for each week of delay or part thereof subject to maximum of 5% of total contract value.

C) GENERAL TERMS & CONDITIONS:

- 1. Quotation should be in original letter head / Quotation pad having GSTIN & PAN No
- 2. The bidder should quote their rates excluding of all taxes and duties. GST rate along with HSN code should be shown separately.
- 3. The Manufacturing License / Dealership / Distributorship / Authorization certificate should be submitted along with the offer.
- 4. All entries in the offer must be made in English. The total amount shall be in figures as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct. Hand written quotation will be not be accepted / considered.
- 5. **Tender Fee:** The Bidder shall furnish Tender Processing Fee for an amount of ₹. 1,000.00 (Rupees One Thousand) only in online mode only by Net banking/RTGS/NEFT.

6. Earnest Money Deposit (EMD):

- a) The Bidder shall furnish Earnest Money Deposit (EMD) for an amount of ₹. 85,680.00 (Rupees Eighty Five Thousand Six Hundred Eighty) only in online mode by Net banking/RTGS/NEFT or Bank Guarantee (BG) in favour of ASSAM PETROCHEMICALS LIMITED payable as earnest money as per the APL format (Annexure-1) along with the offer. MSME valid certificate under category of similar type of materials will be considered for exemption of EMD.
- b) EMD of the successful bidder will be released after delivery and acceptance of the materials and on submission of Security Deposit or Performance Bank Guarantee. However, the EMD deposited shall be retained and adjusted towards the Security deposit for the fulfilment of the job. The EMD will be forfeited by the company in case the successful bidder fails to execute the job as agreed.
- c) EMD of the unsuccessful bidders shall be refunded after issue of Purchase Order to the successful bidder.
- 7. MSME or NSIC: Bidder registered with MSME or NSIC should submit their respective certificate along with the Bid.
- 8. Bidder Qualification Criteria (BQC):

	SI. No	Technical Criteria	Documentary Evidence required
Ī	01.	Bidder should have the experience of supplying of similar type of materials as	Copies of Purchase Orders.
		stated in scope of supply.	



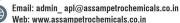
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A) Technical:

B) Others:

Bidder has to submit their acceptance / response for the terms in the format given below: -

SI.	Terms	Bidder's	
No.		acceptance response	1
01.	Price Basis: Price basis should be FOR APL. Transit Insurance will be in the scope of Bidder.		
02.	The validity of the offer shall be 120 (sixty) days from the date of opening of Tender.		
03.	The bidder should provide –		
	i) Name of contact person :		
	ii) Contact mobile number :		
	iii) E-mail address :		
	iv) Correspondence address:		
04.	Delivery Period: Bidders have to supply the materials within the stipulated time period from the		
	date of placement of PO as the materials are urgently required at our site at Namrup and to specify		
	their delivery period. Delivery of goods shall be based on FOT dispatch point basis. The date of		
	lorry receipt (LR) shall be considered as the date of delivery.		
05.	Certificate:		
	i) MSDS, ii) Material Test Certificate iii) Guarantee Certificates (As per clause 16 Sl. No. 2)		
06.	Confirmation:		
	i) In case of any variation in quality and specification, Supplier will have to replace the material free		
	of cost.		
07.	The bidder must submit copy of PAN and GST Regn. No. etc as required issued by the appropriate		
	Govt. Authority		
08.	GST Rate:		
	IGST		
	CGST		
	SGST		
09.	Payment Terms: As per clause no. 26 Sl. No. iv) of this e-tender document		

9. Rejection Criteria:

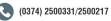
- i) Bidders must furnish self certified / digitally signed relevant documents/information in support of their credentials to the BQC along with offer, failing which their offer shall be summarily rejected.
- ii). Incomplete and non-conforming bids will be rejected outright.
- 10. The bidder should quote their rates as per Price Schedule provided along with the NIT.
- 11. The prices quoted shall be firm. The prices and amounts entered in Price Bid shall represent the Bidder's offer generally in accordance with the requirement.
- 12. Any amendment or modification of Tender documents will be notified in the website https://assamtenders.gov.in/nicgep/app. The same will be binding on the Bidders. APL may, at its discretion, extend the date of submission of tender.
- 13. Bidders are advised to ensure that their bids are complete in all respects and conform to the purchaser's terms & conditions and bid evaluation criteria of the tender, for avoiding rejection of their offers.
- 14. Bidders are advised not to take any exception / deviations to the bid document. Still, if exceptions / deviations are maintained in the bid, such conditional / non-conforming bids may be rejected outright.
- 15. All corrections and alterations, if any, in the entries of tender paper shall be signed in full and stamped by the tender with date. No erasers or overwriting are acceptable.
- 16. Bids are to be submitted online on e-procurement website https://assamtenders.gov.in/nicgep/app. in two parts along with scan copies of required documents, Tender fee & EMD.



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17. Original copies of the documents, Tender Fee & EMD shall be submitted within 7 (seven) days from the date of opening of Bid and addressed to:-

Dy. General Manager (C&P) Assam Petro-chemicals Limited, Namrup, P.O. Parbatpur, Dist. Dibrugarh, Pin-786623, Assam, India.

E-mail ID: borah.nb@assampetrochemicals.co.in / pkphukanapl@gmail.com

- 8. No request for extension of Bid closing date & time will be entertained. However, APL at its discretion may extend the Bid closing date and/or time. In case bid closing date is extended, same will be notified through Corrigendum in e-tendering procurement website https://assamtenders.gov.in/nicgep/app
- 19. Modifications to bids received after the bid closing time/ date will not be considered.
- 20. Offer must conform in all respect to the terms and conditions of the enquiry. Deviations, if any, must be clearly and specifically stated.
- 21. Assam Petro-chemicals Limited does not bind itself to accept the lowest tender and reserve the right to accept / reject / split any or all the tender without assigning any reason whatsoever.
- 22. No interest will be payable on the Earnest Money or Security Deposit or any other amount payable to the Supplier under this Contract.
- 23. Bidder shall bear all costs and expenses associated with the preparation and submission of bid. Assam petro-chemicals limited, hereinafter to as Company, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 24. Conditional bids are liable to rejection at the sole discretion of the Company.
- 25. Bidders must quote clearly and strictly in accordance with the Price Bid uploaded in the website https://assamtenders.gov.in/nicgep/app otherwise the bid will be rejected. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

26. COMMERCIAL TERMS:

- i) Price Basis: Price basis should be FOR APL. Transit Insurance will be in the scope of Bidder.
- ii) GUARANTEE AND CERTIFICATION: The material supplied should be guaranteed against any manufacturing defects and poor workmanship for a period of 12 (twelve) months from the date of receipt / 18 (eighteen) months from the date of dispatch of material whichever is earlier. The material supplied should accompany with required Test Certification from certified / registered bodies and / or appropriate authorities
- iii) GST: Bidder has to mention the rate of percentage of GST and submit their GST Registration Certificate ID, GST ARN No. etc. along with the bid. Further, during the supply of material, bidders are requested to incorporate our GST No. 18AABCA6913A1Z6 in their Tax Invoice in order to avail the benefit of GST.
- iii) TRANSPORTATION: All responsibilities regarding transportation shall be in the scope of the supplier. Transporter available and having godown in our area are M/s ARC Ltd., Ms TCI Express, M/s TCI Freight, M/s ATC (Assam) Pvt. Ltd, M/s ABC Ltd and M/s DARCL.
- iv) Payment terms: i) No advance shall be paid ii) 90% (ninety percent) payment will be made within 30 days after receipt & acceptance of materials. The remaining 10% (ten percent) will be kept as Security Deposit. The Security Deposit will be released after expiry of the guarantee period OR remaining 10% payment will be released against submission of Performance Bank Guarantee within 15 days after receipt of confirmation of PBG from issuing Bank. Note: All the above terms (under Sl. No. 26) should be specified along with Technical Bid.
- 27. The delivery period of the entire order shall be deemed to be essence of the contract. In case of delay in execution beyond stipulated period then unless such delay is attributed to owner, or in Force majeure conditions, there will be reduction of contract value @ 0.5% for each week of delay or part thereof subject to maximum of 5% of total contract value.
- 28. Delivery Challan should be submitted along with supply mentioning the material unit rate, HSN code and rate of GST.



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- 29. **Applicability of Law & Jurisdiction:** The order shall be governed and interpreted in accordance with the applicable laws of India as well as the State of Assam. Any suit or proceedings to enforce the rights of either of the parties hereto under this CONTRACT will be instituted in and tried by the courts of Dibrugarh only in the state of Assam and by no other courts and both the parties hereto hereby expressly agree to submit to the jurisdiction of such courts.
- 30. **Cancellation of Tenders:** APL reserves the right of rejection any or all bids or accepting any bid in part, without assigning any reason there off and without any financial implication on APL, What so ever.
- 31. **GST TDS deduction from bill**: With reference to the provision of Section 51 of GST, an amount equivalent to **2% (1% CGST, 1% SGST or 2% IGST)** of Taxable value of supply is to be **deducted as GST TDS** if the taxable value of a single W/O or P.O. **exceeds the value of Rs. 2.50 Lakhs before GST**.
- 32. **TDS** on purchase of Goods: As per new provision vide Sec 194Q for Tax Deduction at Source (TDS) on the purchase of goods Income Tax will be deducted @ 0.1% on the purchases of goods, if the purchases exceed Rs 50 lacs in a financial year. This provision is applicable w.e.f. 1st July 2021.

Sd/-

MANAGING DIRECTOR



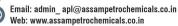
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Annexure – 1 PROFORMA FOR EMD

In consideration of Assam Petrochemicals Limited, having its Registered Office at 4th Floor, Orion Place Mahapurush Srimanta Sankardev Path, Bhangagarh, Guwahati, Assam-781005 India (hereinafter called 'the Owner' which expression shall unless repugnant to the subject or context includes its successors and assigns) having agreed to exempt M/s
We
1.We
2.We
3. WeBank undertake not to revoke this guarantee during the currency except with the previous consent of the Owner in writing. Upon expiration of this Guarantee, this document is to be returned to the Bank for cancellation.
4. NOTWITHSTANDING anything contained hereinabove,
a. Our liability under this guarantee shall be restricted to an amount of Rs only.
b. This guarantee shall be valid upto
c.The Bank shall be released and discharged from all liability under this guarantee unless a written claim or demand is received by the Bank on or before
The Bank hereby declares that it has the power to issue this guarantee and the undersigned has fully power to do so.
dated day of

Corporate seal for bank



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ANNEXURE - A

Format of undertaking by Bidders towards submission of authentic information/ documents (To be typed on the letter head of the bidder)

Ret No.	Date:	
Sub: Undertaking of authenticity of inf	formation / documents submitted	
Ref: Your Tender No	Dated	
То		
DGM (C&P)		
C&P Department		
Assam Petro-Chemicals Limited		
P.O. Parbatpur – 786623,		
Namrup		
Sir,		
With reference to our quotation against manipulated documents have been subm	t above referred tender, we hereby undenitted by us.	ertake that no fraudulent information /
We take full responsibility for the submiss	sion of authentic information/ documents a	gainst the above mentioned bid.
documents submitted by us are found to	ing any stage of the tender/contract agre be false/forged/fraudulent, APL has abso PBG and /or cancel the award of contract	plute right to reject our bid at any stage
Your's faithfully		
For (type name of the firm here)		
Signature of Authorized signatory		
Name:		
Designation:		
Phone No:		
Place:		
Date:		
(Affix Seal here)		