

**ASSAM PETRO-CHEMICALS LIMITED**

(A Government of Assam Undertaking) | An ISO 9001:2015 Certified Company
CIN- U24116AS1971SGC001339, GSTN: 18AABCA6913A1Z6

Head Office & Factory Site:

Assam Petro-Chemicals Ltd., Namrup, P.O. Parbatpur,
District: Dibrugarh, Assam-786623
Phone: (0374) 2500331/2500246/2500518, Fax: (0374) 2500231
Email: assampetrochemicals@yahoo.in

e-TENDER DOCUMENT

Tender Number	Date
APL/C&P/030/PP/E/22-23/297	06/05/2022

APL invites sealed tenders for the following job as per the details below:

Type of BID	LIMITED TENDER
Bidding type	SINGLE STAGE SINGLE BID
Bid Submission	In e-tendering portal https://assamtenders.gov.in/nicgep/app
Tender Availability websites	1. https://assamtenders.gov.in/nicgep/app 2. www.assampetrochemicals.co.in
Estimated Cost	₹. 27,720.00
Earnest Money	Nil
Tender Processing Fee	Nil

A). TENDER TIME SCHEDULE

Sl. No.	Stage	Start Date & Time		End Date & Time	
01	Bid Publishing	06/05/2022	16:00 hr	-	-
02	Bid Download	06/05/2022	17:00 hr	09/05/2022	10:00 hr
03.	Bid Submission	06/05/2022	17:00 hr	09/05/2022	10:00 hr
04.	Bid Opening	09/05/2022	11:00 hr	-	-

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B). SCOPE OF SUPPLY:

Sl. No.	Description of materials	Unit	Quantity
01.	Deep Groove Ball Bearing Model: 6310-Z-C3	Nos	10
02.	Deep Groove Ball Bearing Model: 6310	Nos	04
03.	Deep Groove Ball Bearing Model: 6309-ZZ	Nos	04
04.	Deep Groove Ball Bearing Model: 6209-ZZ	Nos	06
05.	Deep Groove Ball Bearing Model: 6308-ZR	Nos	04
06.	Inspection Charges (If any)	LS	To Specify
07.	Freight charges upto APL, Namrup	Lot	To specify

N.B: 1) The supply will be of SKF / FAG make indigenous and imported BEARING & ACCESSORIES

2) Inspected Bearing should be supplied with proper packing along with lubrication

3) In case of inspected & supplied Bearings are found to be defective or failure of the Bearings, the same should be replaced with free of cost.

4) In case of inspected & supplied Bearings are found to be repeatedly failure, QC Engineer will be required to be deputed at APL, Namrup for re-inspection and for checking the root cause of Bearings failures which is to be replaced free of cost.

5) All responsibilities regarding transportation shall be in the scope of the supplier. Transporter available and having godown in our area are M/s ARC Ltd., Ms TCI Express, M/s TCI Freight, M/s ATC (Assam) Pvt. Ltd, M/s ABC Ltd and M/s DARCL

6) The delivery period of the entire order shall be deemed to be essence of the contract. In case of delay in execution beyond stipulated period, unless such delay is attributed to APL, or in Force majeure conditions, there will be reduction of contract value @ 0.5% for each week of delay or part thereof subject to maximum of 5% of total contract value

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C) GENERAL TERMS & CONDITIONS:

1. Quotation should be in original letter head / Quotation pad having GSTIN & PAN No
2. **The bidder should quote their rates excluding of all taxes and duties. GST rate along with HSN code should be shown separately.**
3. **The Price list should be submitted along with the offer.**
4. All entries in the offer must be made in English. The total amount shall be in figures as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct. **Hand written quotation will be not be accepted / considered.**
5. **Tender Fee:** Nil.
6. **Earnest Money Deposit (EMD):** Nil
7. **MSME or NSIC:** Bidder registered with **MSME or NSIC** should submit their respective certificate along with the Bid.
8. Bidder has to submit their acceptance / response for the terms in the format given below:-

Sl. No.	Terms	Bidder's acceptance / response						
01.	The validity of the offer shall be 120 (sixty) days from the date of opening of Tender.							
02.	The bidder should provide – i) Name of contact person : ii) Contact mobile number : iii) E-mail address : iv) Correspondence address :							
03.	Preferred Delivery Period: Materials will have to be dispatched within 24 hrs if available, otherwise within 48 hrs (with Pre-Dispatch Inspection) Delivery of goods shall be based on FOT dispatch point basis. The date of LR shall be considered as the date of delivery.							
04.	Testing & Quality Assurance: 1. All Bearings will be supplied with pre dispatch inspection sticker duly certified by Engineers of SKF / FAG. 2. Country of Origin will be marked in case of imported Bearing.							
05.	The bidder must submit copy of PAN and GST Regn. No. etc as required issued by the appropriate Govt. Authority							
06.	GST Rate: <table border="1" style="width: 100%;"> <tr> <td>IGST</td> <td></td> </tr> <tr> <td>CGST</td> <td></td> </tr> <tr> <td>SGST</td> <td></td> </tr> </table>	IGST		CGST		SGST		
IGST								
CGST								
SGST								
07.	Defect liability period / warranty period is to be mentioned							
N.B: All the above terms should be submitted along with Technical Bid with bidder's seal and signature								



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9. Rejection Criteria:

- i) Bidders must furnish self certified relevant documents/information in support of their credentials to the BQC along with offer, failing which their offer shall be summarily rejected.
 - ii). Incomplete and non-conforming bids will be rejected outright.
 - iii). Pricing information shall NOT be included in the technical part of the Tender. Tenderers shall ensure that no pricing information of any type is shown in their Technical Bid. The inclusion of pricing information in any place other than the price Bid will result in rejection of the Tender.
10. The bidder should quote their rates as per Price Schedule provided along with the NIT.
11. The prices quoted shall be firm. The prices and amounts entered in Price Bid shall represent the Bidder's offer generally in accordance with the requirement.
12. Any amendment or modification of Tender documents will be notified in the website <https://assamtenders.gov.in/nicgep/app>. The same will be binding on the Bidders. APL may, at its discretion, extend the date of submission of tender.
13. Bidders are advised to ensure that their bids are complete in all respects and conform to the purchaser's terms & conditions and bid evaluation criteria of the tender, for avoiding rejection of their offers.
14. Bidders are advised not to take any exception / deviations to the bid document. Still, if exceptions / deviations are maintained in the bid, such conditional / non-conforming bids may be rejected outright.
15. All corrections and alterations, if any, in the entries of tender paper shall be signed in full and stamped by the tender with date. No erasers or overwriting are acceptable.
16. Bids are to be submitted online on e-procurement website <https://assamtenders.gov.in/nicgep/app> in two parts.
17. Original copies of the documents shall be submitted within 7 (seven) days from the date of opening of Bid and addressed to:-
- Dy. General Manager (C&P)
Assam Petro-chemicals Limited,
Namrup, P.O. Parbatpur,
Dist. Dibrugarh, Pin-786623, Assam, India.
E-mail ID: borah.nb@assampetrochemicals.co.in / dey.uttam@assampetrochemicals.co.in / pkphukanapl@gmail.com
18. No request for extension of Bid closing date & time will be entertained. However, APL at its discretion may extend the Bid closing date and/or time. In case bid closing date is extended, same will be notified through Corrigendum in e-tendering procurement website <https://assamtenders.gov.in/nicgep/app>
19. Modifications to bids received after the bid closing time/ date will not be considered.
20. Offer must conform in all respect to the terms and conditions of the enquiry. Deviations, if any, must be clearly and specifically stated.
21. Assam Petro-chemicals Limited does not bind itself to accept the lowest tender and reserve the right to accept / reject / split any or all the tender without assigning any reason whatsoever.
22. No interest will be payable on the Earnest Money or Security Deposit or any other amount payable to the Supplier under this Contract.
23. Bidder shall bear all costs and expenses associated with the preparation and submission of bid. Assam petro-chemicals limited, hereinafter to as Company, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
24. Conditional bids are liable to rejection at the sole discretion of the Company.



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25. Bidders must quote clearly and strictly in accordance with the Price Bid uploaded in the website <https://assamtenders.gov.in/nicgep/app> otherwise the bid will be rejected. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

26. COMMERCIAL TERMS:

1) **Price Basis:** Price basis should be FOR APL. Transit Insurance will be in the scope of Bidder.

2) **Inspection Charge:** No inspection charge will be borne by APL. If any the same should be specified in Price Bid.

3) **GST:** Bidder has to mention the rate of percentage of GST and submit their GST Registration Certificate ID, GST ARN No. etc. along with the bid. Further, during the supply of material, bidders are requested to incorporate our GST No. **18AABCA6913A1Z6** in their Tax Invoice in order to avail the benefit of GST.

4) **TRANSPORTATION: All responsibilities regarding transportation shall be in the scope of the supplier. Transporter available and having godown in our area are M/s ARC Ltd., Ms TCI Express, M/s TCI Freight, M/s ATC (Assam) Pvt. Ltd, M/s ABC Ltd and M/s DARCL.**

5) **Payment terms: i)** No advance shall be paid **ii)** 90% (ninety percent) payment will be made within 30 days after receipt & acceptance of materials. The remaining 10% (ten percent) will be kept as Security Deposit. The Security Deposit will be released after expiry of the guarantee period OR remaining 10% payment will be released against submission of Performance Bank Guarantee within 15 days after receipt of confirmation of PBG from issuing Bank. **Note: All the above terms (under Sl. No. 26) should be specified along with Technical Bid.**

27. The delivery period of the entire order shall be deemed to be essence of the contract. In case of delay in execution beyond stipulated period then unless such delay is attributed to owner, or in Force majeure conditions, there will be reduction of contract value @ 0.5% for each week of delay or part thereof subject to maximum of 5% of total contract value.

28. **Delivery Challan should be submitted along with supply mentioning the material unit rate, HSN code and rate of GST.**

29. **Applicability of Law & Jurisdiction:** The order shall be governed and interpreted in accordance with the applicable laws of India as well as the State of Assam. Any suit or proceedings to enforce the rights of either of the parties hereto under this CONTRACT will be instituted in and tried by the courts of Dibrugarh only in the state of Assam and by no other courts and both the parties hereto hereby expressly agree to submit to the jurisdiction of such courts.

30. **Cancellation of Tenders:** APL reserves the right of rejection any or all bids or accepting any bid in part, without assigning any reason there off and without any financial implication on APL, What so ever.

31. **GST TDS deduction from bill:** With reference to the provision of Section 51 of GST, an amount equivalent to **2% (1% CGST, 1% SGST or 2% IGST)** of Taxable value of supply is to be **deducted as GST TDS** if the taxable value of a single W/O or P.O. **exceeds the value of Rs. 2.50 Lakhs before GST.**

32. **TDS on purchase of Goods:** As per new provision vide Sec 194Q for Tax Deduction at Source (TDS) on the purchase of goods **Income Tax will be deducted @ 0.1% on the purchases of goods, if the purchases exceed Rs 50 lacs in a financial year.** This provision is applicable w.e.f. 1st July 2021.

Sd/-

DEPUTY GENERAL MANAGER (C&P)

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ANNEXURE - A

Format of undertaking by Bidders towards submission of authentic information/ documents

(To be typed on the letter head of the bidder)

Ref No. _____

Date: _____

Sub: Undertaking of authenticity of information / documents submitted

Ref: Your Tender No. _____

Dated _____

To

DGM (C&P)

C&P Department

Assam Petro-Chemicals Limited

P.O. Parbatpur – 786623,

Namrup

Sir,

With reference to our quotation against above referred tender, we hereby undertake that no fraudulent information / manipulated documents have been submitted by us.

We take full responsibility for the submission of authentic information/ documents against the above mentioned bid.

We also agree and undertakes that during any stage of the tender/contract agreement, in case any of the information/ documents submitted by us are found to be false/forged/fraudulent, APL has absolute right to reject our bid at any stage including forfeiture of our EMD and or / PBG and /or cancel the award of contract and / or carry out any penal action on us, as deemed fit.

Your's faithfully

For (type name of the firm here)

Signature of Authorized signatory

Name:

Designation:

Phone No:

Place:

Date:

(Affix Seal here)

Regd. Office: 4th Floor, Orion Place

Mahapurush Srimanta Sankardev Path, Bhangagarh, Guwahati, Assam-781005

Phone/Fax: (0361) 2461470/2461471/2461594

Email: aplguw@bsnl.in Web: www.assampetrochemicals.co.in